

# RICHLAND COUNTY COUNCIL

## SOUTH CAROLINA



## RULES AND APPOINTMENTS COMMITTEE

September 20, 2016  
4:00 PM  
4<sup>th</sup> Floor Conference Room

*In accordance with the Freedom of Information Act, a copy of the agenda was sent to radio and TV stations, newspapers, persons requesting notification, and was posted on the bulletin board located in the lobby of the County Administration Building*

### CALL TO ORDER

Mr. Malinowski called the meeting to order at approximately 4:03

### APPROVAL OF MINUTES

**September 13, 2016** – Mr. Manning moved, seconded by Mr. Malinowski, to approve the minutes as distributed. The vote in favor was unanimous.

### ADOPTION OF THE AGENDA

Mr. Manning moved, seconded by Mr. Malinowski, to adopt the agenda as published. The vote in favor was unanimous.

### INTERVIEWS

- a. **Business Service Center Appeals Board – 3 (Two applicants must have a background in business; other applicant must be a CPA)** – Mr. Robert Leichtle was interviewed via telephone. Mr. Manning moved, seconded by Mr. Malinowski, to recommend re-appointing Mr. Leichtle. The vote in favor was unanimous.
- b. **Community Relations Council – 3** – Ms. Brenda Peterson was interviewed. Mr. Manning moved, seconded by Mr. Malinowski, to recommend appointing Ms. Peterson. The vote in favor was unanimous.

### ITEMS FOR ACTION

- a. **Based on Richland County guideline and grievance procedure I move that after all grievance committee hearings are held within the required timeline that the Administrator update and notify Council at the next available Council meeting. This also includes any notices of lawsuits or legal matters. Note: Recently Council was notified of a ruling more than one year later. If there is a timeline for employee, the chair of the grievance committee and the committee then there must be a timeline to**

#### Committee Members Present

Bill Malinowski, Chair  
Jim Manning

#### Others Present:

Michelle Onley  
Kimberly Williams-Roberts  
Gerald Seals

**notify Council. [JACKSON AND MALINOWSKI]** – Mr. Malinowski stated the following proposed language: “The Clerk shall place the Grievance on the next available Council Agenda for report, which shall include the evaluation and recommendation of the County Administrator. If the County Administrator is unable to complete the necessary evaluation and recommendation prior to the Friday before the next meeting of the Council, the Administrator may request of the Council Chair that the item be deferred to a later Council meeting. It shall be the sole discretion of the Chair whether to grant the deferral, but if granted, the Chair shall notify the Council of the deferral and the expected date the Administrator’s evaluation and recommendation” still does not fully close the loophole in the grievance procedure.

Mr. Seals stated he does not feel the amendment is necessary. The current rules state: “If the Administrator, in his/her sole discretion, believes that he/she is unable to give Council an objective recommendation and evaluation of the grievance, he/she will forward the Committee’s findings and recommendations without adding his/her own evaluation and recommendation.”

Mr. Manning moved, seconded by Mr. Malinowski, to table this item until the first meeting in 2017 to allow the Interim County Administrator time to review the grievance procedure policy and bring back any suggested changes. The vote in favor was unanimous.

### **ADJOURNMENT**

The meeting adjourned at approximately 4:41 PM.

The Minutes were transcribed by Michelle M. Onley, Deputy Clerk of Council